

Town of St. Armand
Regular Board Meeting
Tuesday, April 9, 2019
6:30 PM

These Meeting Minutes were approved by the Town Board on May 14, 2019.

A Regular Board Meeting of the Town of St. Armand was held on the above date and time at the Town Hall, Bloomingdale, NY.

BOARD MEMBERS PRESENT:

Town Supervisor Dean Montroy, Deputy Supervisor D. Joseph Bates, Councilperson Jennifer Fuller, Councilperson Donald Amell, and Councilperson Karl Law.

A quorum of the Board was in attendance.

TOWN EMPLOYEES PRESENT:

Highway Superintendent Douglas Snickles, Water Superintendent Jeffrey Cotter, Code Enforcement Officer Derrick Martineau, Wastewater Superintendent Stanley Ingison, Town Historian Davina Winemiller, Clerk to the Supervisor Erica Neufeld, and Town Clerk Barbara Darrah.

GUESTS: William "Tim" Winstead of AFLAC, Thomas Clark of National Business Technologies, and Sandy Hayes, Warren McCarthy, and Lauren Richard, all from the community.

Notice was posted regarding the date and time of this meeting.

Supervisor Montroy called the Meeting to order at 6:30 p.m. and asked all to stand for the Pledge of Allegiance.

Supervisor Montroy opened the meeting to "Tim" Winstead of AFLAC, for a presentation explaining AFLAC insurance benefits to Town employees, distribution of discussion materials and application forms for any interested Town employee participants. Tim addressed questions from the audience and the Board thanked him for his presentation.

Supervisor Montroy then opened the meeting to Thomas Clark of National Business Technologies. Thomas thanked the Supervisor and the Board for opening the floor to him. Thomas explained the company is a New York based company out of Albany and provides copiers, printers, laptops, telephone systems, white boards and manages IT systems. He continued to explain their 5-year service plan and fast response time and reported their reliability score is 91. Thomas asked to perform an assessment of the Town's office equipment throughout the different departments at a future date. He needs us to provide the addresses of the different buildings and current equipment. Thomas addressed questions from the Board and the Board thanked him for his presentation.

HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Douglas Snickles presented the following report to the Board:

Town of St. Armand Highway Report for the April 9, 2019 Meeting

- 1) Still plowing and sanding. I had to order another 100 tons of salt. I believe that is 1600 tons for the winter.
- 2) We have been thawing culverts with the steam jenny.
- 3) We have been going around and patching potholes. We have been through a pallet of cold patch so far.
- 4) Had to fix a couple of boards that had rotted on Moose Pond Bridge.
- 5) I finished helping with the completion of the new Accountant's office.
- 6) We installed the broom and have been going around sweeping parking lots, the firehouse and churches.
- 7) We are still waiting for the part on the 2015 Tandem. I was told it was due in today.
- 8) I want to start pricing a new truck. The salesman is coming this week to discuss. Even if it was ordered today, we would not see it until almost 2020 anyway.
- 9) We were asked by the County to replace driveway culverts on Trudeau Road. I told them we could do it when there was equipment available. We will go to the County and get the culverts this week.

Supervisor Dean Montroy asked if the 5-year plan that applied to the trucks is 2020 or are we over that? Doug responded that the last one was 2009, so we are over the 5 years for replacement. Dean stated he talked to Mark Bonfey, who said that the State contracts were still not out. Dean then asked how we are doing on sand? Doug responded that we are low, but he feels we will make it to the end of the bad weather. Davina Winemiller asked if it was Dragoons that we were talking to for the new truck? Doug replied no, that is is CharleBois. He is trying something different this time.

There were no other questions.

WATER DEPARTMENT MONTHLY REPORT

Water Superintendent Jeffrey Cotter presented the following report to the Board:

Town of St. Armand Water Report for Board Meeting on April 9, 2019

1. Two Annual Reports Have Been Completed and Submitted - The Annual Water Withdrawal Report has been completed and submitted to DEC. The Annual Water Quality Report has been completed and sent to all bill paying customers. Once this report has been received, I will complete the Certification of Distribution and send that form into the Health Dept. in Albany.
2. Ordered Out of Stock Items for Summer Projects - Ordered 3 Curb stop way boxes, 3 Extension Rods for these boxes, 3 - 3/4" curb stops for service connections, 2 - 3/4" corporation stops for service connection wet taps and 6 water main way box risers for paving projects this summer. The total was \$569 for these necessary items.
3. New Badger Meter Readings - The new badger meter readings require that a decimal point be placed before the last two numbers. A decimal point does not appear on the reader display, however per the directions for the new readers, a decimal point must be recorded before the last two numbers. This will eliminate questions and concerns over extremely high readings.
4. Verified Meter Readings - On 4/8/19, I verified meter readings for Barb that seemed inaccurate.
5. Reprogrammed Reader - On 4/8/19, I reprogrammed the reader at 57 River Road per Barb's request.
6. Test Ran Emergency Generators for the Month.
7. Ran the Portable Water Pump For Preventive Maintenance - On 4/1/19 I test ran the portable water pump to keep the carburetor clean.
8. Monthly Coliform Sample came back from Life Science Lab as Negative.
9. Reduced Water Consumption - On 4/3/19, I reduced the run-time on well #5 by three hours per day. Due to the warmer weather and customers not running their water as much to prevent freezing, there has been approximately 10,000 gallons per day drop in consumption.
10. Oregon Plains Road Resident Stopped Running His Water - On 4/4/19, I spoke with Dean Everett of Oregon Plains Road. Dean asked me if thought it was safe for him to stop running his water to prevent it from freezing. I told Dean that I thought it was safe to stop running his water.
11. Rockledge Blow-off - On 4/9/19, I shut off the water blow-off on Rockledge. I believe there is no longer a danger of this water main freezing.

Dean asked Jeff if he had any luck finding cheaper models of water meters? Jeff stated he found some on Ebay, mostly single units, sometimes for \$20 or \$25. Dean asked do they have to be sized for the particular line? Jeff stated yes, that is was three quarter. Jeff noted we are not seeing the error codes on the new Badger meters. They seem like they are holding up. There were no other questions for Jeff. Jeff congratulated Dean on his resignation and wished him well in future endeavors.

CODE ENFORCEMENT OFFICER'S MONTHLY REPORT

Code Enforcement Officer Derrick Martineau presented the following report to the Board:

STATUS REPORT FOR THE MONTH OF MARCH (Includes actions up to April 9, 2019)

Applications Received: 1
Permit Application Conferences: 1
Notices of Incomplete Applications: 0
Building Permits Issued: 1

Building Permits Applications Pending Due to Payment: 0
Fees Collected: \$60
Fees Due: 0
Site Inspections: 6
Field Visits: 3
Notice(s) for Fire Safety / Property Maintenance Inspection(s): 0
Violation Notice(s) / Order to Remedy: 0 (Certified), 0 (Non-Certified)
Notice and Order(s): 0 (Certified)
Stop Work Order(s): 0
Appearance Tickets: 0
Certificate of Occupancy/Completion: 0
Temporary Certificate of Occupancy/Completion: 0
Record Search: 0

New Building Permits and Applications:

Working on boathouse permits for Madden Builders on Lake Placid. Very extensive projects.
Did final field visit on Moose Pond Lane and took some more photos to finish up evidence for court appearance.

WASTEWATER DEPARTMENT MONTHLY REPORT

Wastewater Superintendent Stanley Ingison presented the following report to the Board:

Town of St. Armand Wastewater Department
Summary of last month's activities for the April 2019 meeting

- 1) Did daily collections, testing, and recorded data.
- 2) Did daily checks of all systems at the PTB and WWTP and recorded the data.
- 3) Wrote up the DEC monthly operating report and the discharge monitoring report and submitted them digitally.
- 4) Did weekly generator checks.
- 5) Did weekly greasing of the paddle wheel drive and clarifier drives.
- 6) I did the weekly flexing of all the aeration diffusers.
- 7) I did get the truck into High Peaks Ford for the Block heater wire assembly recall and they replaced or updated it so it is clear for use.
- 8) Todd Hodgson and I continue to upgrade the flow meter installation by changing from the hanging cable support to bolting the sensor to the concrete side wall so that the rate of flow, freezing and thawing don't alter the readings anymore. We are still getting questionable readings so Todd is coming back this week to help install a vertical rule for flow readings by eye to be able to check the meter readings at any moment in time so I can do further checks of the system.
- 9) I did finally get to talk with a Johnson Controls Company technical representative about the Simplex fire control system recall. Of course, the recall was for a different model (which we knew) so he said he couldn't cover it or look into it any further. When I showed him that it was the exact same problems that the other model was having he gave me the service manager's name and number to talk to. I have called the service manager each day and left a message on his answering machine and left a message but have not gotten a call back yet.
- 10) The generator systems work is set up in a way to make it more difficult to get the parts you need to do the work yourself on the units. You have to track down the part numbers and have them converted to the John Deere part numbers and get a John Deere dealer to order them. But some of the parts are in the engine category and some in the generator end so some cooling system parts are from John Deere and some are from Kohler. It is probably going to run around \$400 to \$500 for the parts and probably a couple weeks with some time to make it happen. It took me 3 to 4 hours of work just to get some rough prices. Now I know why Kinsley Power probably gets away with asking \$2500 to do the job and why Todd says it is probably worth having them do the work.

Supervisor Montroy asked if it would be worth it to have the salesman come up and help locate parts. Dean stated he spoke with a couple of people from Kohler and it doesn't void the warranty if we do the work on the generator. If there is a local salesman, maybe they could come by and see what we need and they could chase the parts down for us.

11) This winter season the deer ended up consuming about 50 to 60% of the foliage from the bushes planted as cover around the pre-treatment building (PTB). The evergreen trees also planted there as part of the cover look a bit less healthy.

12) Last week I couldn't get logged into the SCADA system through the internet and I just tracked down the problem today. It turns out that the encrypted tunnel series unit for the Ethernet system had failed and needs a part replaced. I am mailing it to Aqualogics Systems to do the repair.

There were no other questions for Stan.

RESOLUTION # 28 FROM MARCH 12, 2019 MEETING

Dean Montroy announced the meeting would move on to the Resolutions. He presented Resolution #28 from last month regarding the proposed changes in the Water and Sewer Usage rates and the 3 options for the Board to decide upon.

Dean Montroy: Anyone have any thoughts on the changes?

Donald Amell: The idea of doing a survey. I thought we agreed to do a formal survey.

Dean Montroy: A formal survey? I don't recall agreeing to a formal survey.

Don Amell: I still support some sort of formal survey to get some sort of input.

Dean Montroy: How many customers do we have Barb?

Barbara Darrah: 367.

Dean Montroy: Between postage and envelopes it would cost at least a dollar per mailed survey.

Don Amell: Have we heard anymore from the three customers who were in the previous meetings. I am not convinced that more of the complaints have been received about the rate increase. Have we heard any more? I'm asking probably you, Barb.

Barbara Darrah: When the bills first came out, there was great activity, and a lot of complaining on Facebook. As you pointed out and we've noticed, the three people who were here; I'm actually surprised that one of them isn't here today to see what the outcome was, but the next bill might tell, again. If it's any sort of evaluation, the unpaid balances this quarter is \$11,000 something. That's not really much different than it has been from previous years, each quarter, where we send out the water shut-off notices, etc. I thought that would be a lot higher; the people that were protesting, I thought maybe we would see a lot higher balance of the unpaid accounts, but it's 11,000 right now. That's low. That's just what I have noticed.

Don Amell: Shall we wait for another billing cycle to address it or revisit it, I should say?

Joseph Bates and Jen Fuller agreed.

Barbara: That would give an ample amount of time to develop a good survey, a written survey if that's the way you want to go.

Don: But if there is no overriding complaints, then maybe we keep it as it is. Pay off the amount in three years and not expand the bans out.

The Board agreed.

Dean: The only thing with the survey, I think we should narrow it down to the three choices, rather than how do you feel about it because we might have 367 different responses.

Barbara: If I may also point out that the one thing we developed for the customers that every single person received one was the email reminder notice to sign up for it so you were reminded a week before the bill was due, you didn't get hit with late fees. Out of that 367 customers, I have 32 people signed up. I'm just fearful that if we send out all those surveys, we are not going to get the response we are hoping for.

Joseph Bates: We are not going to get an accurate response.

Donald Amell: I thought of the idea of another public hearing but we had one last fall and no one showed up.

Donald Amell: Do we want to address this now? What should we do?

Joseph Bates: Even without a survey, I would wait until the next billing and just see what happens. Right now everybody is paying it. I know it's not good, but it is an awful lot of interest on a Ban. That's my opinion.

The Board agreed to continue the rates as they are right now and review after the next billing.

RESOLUTIONS # 32 - # 39

RESOLUTION # 32 OF 2019

AUTHORIZATION FOR TOWN SUPERVISOR
TO SIGN GRANT DOCUMENTS FROM NYS
ENVIRONMENTAL FACILITIES CORPORATION
FOR THE ST. ARMAND SEWER COLLECTION
SYSTEM (I&I) STUDY & REPORT PROJECT

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS A Resolution of the Town Board of the Town of St. Armand, to execute a Grant Agreement with the NYS Environmental Facilities Corporation,

NOW THEREFORE, LET IT BE RESOLVED that the Town Board authorizes the Town Supervisor of the Town of St. Armand to execute a grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the St. Armand Sewer Collection System I&I Study Project and Report and to fulfill the Town of St. Armand’s obligations under the Engineering Planning Grant Agreement.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call Vote as follows:

Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: April 9, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 33 OF 2019

AUTHORIZATION AND APPROPRIATION FOR
TOWN OF ST. ARMAND LOCAL MATCH FOR
ENGINEERING PLANNING GRANT PROGRAM

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, A Resolution of the Town Board of the Town of St. Armand, to authorize and appropriate a minimum of 20% local match as required by the Engineering Planning Grant Program for the St. Armand Sewer Collection System (I&I) Study and Report, and

WHEREAS, under the Engineering Planning Grant Program, this local match must be at least 20% of the total EPG grant award of \$100,000.00,

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of St. Armand authorizes and appropriates a minimum 20% local match. The source of the local match, and any amount in excess of the required match, shall be in-kind services and contractual services to Essex County. The maximum local match shall not exceed \$20,000.00 based upon a total estimated maximum project cost of \$120,000.00. The Town Supervisor may increase this local match through the use of in-kind services without further approval from the Town Board.

This Resolution was duly seconded by Councilperson Karl Law, and adopted by Roll Call Vote as follows:

Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: April 9, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 34 OF 2019

SEQR TYPE II DETERMINATION FOR THE
ST. ARMAND SEWER COLLECTION SYSTEM
I&I STUDY & REPORT

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

WHEREAS, Title 6 of the New York Code of Rules and Regulations (6 NYCRR) Section 617.5 under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand does hereby determine that the proposed St. Armand Sewer Collection System Study & Report is a TYPE II action in accordance with 6 NYCRR Section 617.5 (c) (27), which constitutes the “(27) conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action”; and is therefore not subject to further review under 6 NYCRR Part 617.

This Resolution was duly seconded by Councilperson Donald Amell and was adopted by Roll Call Vote as follows:

Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: April 9, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 35 OF 2019

**AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN
THE CONTRACT FOR SHARED HIGHWAY SERVICES
AGREEMENT WITH THE TOWN OF BOMBAY**

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand and the Town of Bombay wish to share services with the highway department heads in other municipalities who possess similar authorization for borrowing or lending of materials and supplies and the exchanging, leasing renting or maintaining of machinery and equipment, including operators thereof, for the purpose of aiding the highway department heard in the performance of his duties and provide a cost savings by maximizing the effective utilization of both parties’ resources, and

WHEREAS, all municipalities, including the Town of St. Armand have the power and authority to contract with other municipalities for the purpose of renting, leasing, exchanging, borrowing or maintaining of machinery and equipment, with or without operators; and

WHEREAS, all municipalities, including the Town of St. Armand, have the power and authority to borrow or lend materials and supplies to other municipalities: and

WHEREAS, it is hereby determined that the Town of St. Armand and other municipalities have machinery and equipment which is not used during certain periods; and

WHEREAS, it is determined that the Town of St. Armand and other municipalities often have materials and supplies on hand which are not immediately needed; and

WHEREAS it is hereby determined that by renting, borrowing, exchanging, leasing or maintaining highway machinery and equipment and the borrowing or lending of materials and supplies, the Town of St. Armand and other municipalities may avoid then necessity of purchasing certain needed highway machinery and equipment and the purchasing, or storing, of a large inventory of certain extra materials and supplies, thereby saving money for the taxpayers; and

WHEREAS, it is recognized and determined, from a practical working arrangement, that no program of borrowing, exchanging, leasing, renting or maintaining of highway machinery and equipment or borrowing or lending of materials can be successful if each individual arrangement or agreement must receive prior approval by the Town Board and the governing board of each of the other municipalities which may be parties to such agreements, since such agreements must often be made on short notice and at times when governing boards are not in session; and

WHEREAS, it is incumbent upon each municipality to design a simple method whereby materials, supplies,

equipment and machinery, including the operators thereof, may be obtained or maintained with a minimum of paperwork and inconvenience and with a swift approval process; and

WHEREAS, it is the intent of the Town of St. Armand Town Board to give the Highway Superintendent the authority to enter into renting, exchanging, borrowing, lending or maintaining arrangements with the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Town Board prior to the making of each individual arrangement; and

WHEREAS, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, and will grant the person holding the position comparable to that of the head of the highway department in each of those other municipalities the authority to make similar arrangements; and

WHEREAS, it is hereby determined that it will be in the best interests of the Town of St. Armand to be a party to such shared services arrangements.

NOW THEREFORE, BE IT RESOLVED that the Town Supervisor of the Town of St. Armand is hereby authorized to sign the following contract with the Town of Bombay on behalf of the Town:

This Resolution was duly seconded by Councilperson Donald Amell and adopted by Roll Call Vote as follows:

Town Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: April 9, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 36 OF 2019

**AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN
THE CONTRACT FOR SHARED HIGHWAY SERVICES
AGREEMENT WITH THE TOWN OF BRIGHTON**

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand and the Town of Brighton wish to share services with the highway department heads in other municipalities who possess similar authorization for borrowing or lending of materials and supplies and the exchanging, leasing renting or maintaining of machinery and equipment, including operators thereof, for the purpose of aiding the highway department heard in the performance of his duties and provide a cost savings by maximizing the effective utilization of both parties' resources and

WHEREAS, all municipalities, including the Town of St. Armand have the power and authority to contract with other municipalities for the purpose of renting, leasing, exchanging, borrowing or maintaining of machinery and equipment, with or without operators; and

WHEREAS, all municipalities, including the Town of St. Armand, have the power and authority to borrow or lend materials and supplies to other municipalities: and

WHEREAS, it is hereby determined that the Town of St. Armand and other municipalities have machinery and equipment which is not used during certain periods; and

WHEREAS, it is determined that the Town of St. Armand and other municipalities often have materials and supplies on hand which are not immediately needed; and

WHEREAS it is hereby determined that by renting, borrowing, exchanging, leasing or maintaining highway machinery and equipment and the borrowing or lending of materials and supplies, the Town of St. Armand and other municipalities may avoid then necessity of purchasing certain needed highway machinery and equipment and the purchasing, or storing, of a large inventory of certain extra materials and supplies, thereby saving money for the taxpayers; and

WHEREAS, it is recognized and determined, from a practical working arrangement, that no program of borrowing, exchanging, leasing, renting or maintaining of highway machinery and equipment or borrowing or lending of materials can be successful if each individual arrangement or agreement must receive prior approval

by the Town Board and the governing board of each of the other municipalities which may be parties to such agreements, since such agreements must often be made on short notice and at times when governing boards are not in session; and

WHEREAS, it is incumbent upon each municipality to design a simple method whereby materials, supplies, equipment and machinery, including the operators thereof, may be obtained or maintained with a minimum of paperwork and inconvenience and with a swift approval process; and

WHEREAS, it is the intent of the Town of St. Armand Town Board to give the Highway Superintendent the authority to enter into renting, exchanging, borrowing, lending or maintaining arrangements with the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Town Board prior to the making of each individual arrangement; and

WHEREAS, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, and will grant the person holding the position comparable to that of the head of the highway department in each of those other municipalities the authority to make similar arrangements; and

WHEREAS, it is hereby determined that it will be in the best interests of the Town of St. Armand to be a party to such shared services arrangements.

NOW THEREFORE, BE IT RESOLVED that the Town Supervisor of the Town of St. Armand is hereby authorized to sign the following contract with the Town of Brighton on behalf of the Town:

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call Vote as follows:

Town Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: April 9, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 37 OF 2019

AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN
THE CONTRACT FOR SHARED HIGHWAY SERVICES
AGREEMENT WITH THE TOWN OF HARRIETSTOWN

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand and the Town of Harrietstown wish to share services with the highway department heads in other municipalities who possess similar authorization for borrowing or lending of materials and supplies and the exchanging, leasing renting or maintaining of machinery and equipment, including operators thereof, for the purpose of aiding the highway department heard in the performance of his duties and provide a cost savings by maximizing the effective utilization of both parties' resources, and

WHEREAS, all municipalities, including the Town of St. Armand have the power and authority to contract with other municipalities for the purpose of renting, leasing, exchanging, borrowing or maintaining of machinery and equipment, with or without operators; and

WHEREAS, all municipalities, including the Town of St. Armand, have the power and authority to borrow or lend materials and supplies to other municipalities: and

WHEREAS, it is hereby determined that the Town of St. Armand and other municipalities have machinery and equipment which is not used during certain periods; and

WHEREAS, it is determined that the Town of St. Armand and other municipalities often have materials and supplies on hand which are not immediately needed; and

WHEREAS it is hereby determined that by renting, borrowing, exchanging, leasing or maintaining highway machinery and equipment and the borrowing or lending of materials and supplies, the Town of St. Armand and

other municipalities may avoid then necessity of purchasing certain needed highway machinery and equipment and the purchasing, or storing, of a large inventory of certain extra materials and supplies, thereby saving money for the taxpayers; and

WHEREAS, it is recognized and determined, from a practical working arrangement, that no program of borrowing, exchanging, leasing, renting or maintaining of highway machinery and equipment or borrowing or lending of materials can be successful if each individual arrangement or agreement must receive prior approval by the Town Board and the governing board of each of the other municipalities which may be parties to such agreements, since such agreements must often be made on short notice and at times when governing boards are not in session; and

WHEREAS, it is incumbent upon each municipality to design a simple method whereby materials, supplies, equipment and machinery, including the operators thereof, may be obtained or maintained with a minimum of paperwork and inconvenience and with a swift approval process; and

WHEREAS, it is the intent of the Town of St. Armand Town Board to give the Highway Superintendent the authority to enter into renting, exchanging, borrowing, lending or maintaining arrangements with the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Town Board prior to the making of each individual arrangement; and

WHEREAS, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, and will grant the person holding the position comparable to that of the head of the highway department in each of those other municipalities the authority to make similar arrangements; and

WHEREAS, it is hereby determined that it will be in the best interests of the Town of St. Armand to be a party to such shared services arrangements.

NOW THEREFORE, BE IT RESOLVED that the Town Supervisor of the Town of St. Armand is hereby authorized to sign the following contract with the Town of Harrietstown on behalf of the Town:

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call Vote as follows:

Town Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: April 9, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 38 OF 2019

TOWN OF ST. ARMAND ACCEPTANCE OF THE
BLOOMINGDALE VOLUNTEER FIRE DEPARTMENT
OFFICERS FOR 2019

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the Bloomingdale Volunteer Fire Department held its elections at the Annual Meeting on January 7, 2019, and

WHEREAS, the following individuals were elected to serve as officers in the Bloomingdale Volunteer Fire Department for 2019:

Chief	Kevin Woodruff
1st Assistant Chief	William Latham
2nd Assistant Chief	John Houghton
Captain	Dustin Fuller
1st Lieutenant	John Gorgas
2nd Lieutenant Treasurer	Brian Goetz
Treasurer	Brian Goetz
Secretary	Zack Carpenter
Trustee	Nancy Swinyer
Trustee	Bob O'Neil
Trustee	Jim Norcross

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand does hereby accept the elected officers as shown for the year 2019.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call vote as follows:

Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

April 9, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 39 OF 2019

TOWN OF ST. ARMAND APPRECIATION
AND CONGRATULATIONS TO THE
BLOOMINGDALE VOLUNTEER FIRE
DEPARTMENT AUXILIARY

Councilperson Donald Amell and Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, the Bloomingdale Volunteer Fire Department Auxiliary is celebrating its 50th year, and

WHEREAS, it is always a privilege to honor an organization which demonstrates commitment to the public good, and who is willing to devote their time and energy to the conduct of assisting members of their community, and

WHEREAS, the Bloomingdale Volunteer Fire Department Auxiliary is such an organization, and

WHEREAS, the Bloomingdale Volunteer Fire Department Auxiliary raises money for the fire department with several annual fundraisers: Town Wide Yard Sale, Super Bowl Sub Day, Bake Sales & Food Sales, Lunches, Craft Fairs and sometimes Hunter Breakfasts, and

WHEREAS, the money from those fundraisers is contributed towards buying needed equipment for the fire department, most recently needed lights, life jackets, ropes and anchors for the new boat for water rescues, and

WHEREAS The Bloomingdale Volunteer Fire Department Auxiliary provides food and drinks to the fire fighters whenever they are on a long call. The chief contacts Nancy Heath, Auxiliary President, who then contacts the auxiliary members to provide refreshments when needed, and

WHEREAS, the Auxiliary puts on the Annual "Visit with Santa" where local children can come to see Santa and while there, activities of arts and crafts as well as juice and cookies are provided to the children who participate, along with a goodie bag filled with fruit, pencils, fun pads and small toys. This activity is free to local families, and

WHEREAS, the Auxiliary also collects and donates toys for local children at the Christmas Holiday, and

WHEREAS, the Auxiliary assists the Town in conducting the Annual Rabies Clinic held in June of each year,

NOW THEREFORE, LET IT BE RESOLVED, that the Town Board of the Town of St. Armand hereby extends its sincere gratitude and appreciation, on behalf of the Town, to the Bloomingdale Volunteer Fire Department Auxiliary and offers them sincere congratulations in their 50th year of service.

This Resolution was duly seconded by Councilperson Jennifer Fuller and Councilperson Karl Law, and adopted by Roll Call Vote as follows:

Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: April 9, 2019

Barbara J. Darrah
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

The payment abstracts for April 2019 were presented for the Board’s approval as follows:

- General Vouchers # 84 - # 106 in the amount of \$ 11,381.77
- Trust and Agency Fund Vouchers # 4 - # 5 in the amount of \$ 158.50
- Highway Vouchers # 54 - # 69 in the amount of \$ 9,608.03
- Highway Outside Voucher # 5 - # 5 in the amount of \$ 475.00
- Water and Sewer Vouchers # 44 - # 54 in the amount of \$ 4,220.13
- B Fund Vouchers - None

Councilperson Jennifer Fuller made the motion to approve payment of this month’s bills; the motion was seconded by Councilperson Karl Law. A Roll Call Vote was as follows:

Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

All in favor. Motion carried.

Dated: April 9, 2019

Barbara J. Darrah,
St. Armand Town Clerk

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Montroy presented the Supervisor’s Monthly Report for March 2019 to the Board, reporting that Town Accountant Tina Moody emailed the entire body of the report to the individual Board members. Dean stated there was one correction under Fire Protection; it is \$ 57,812.00. Councilperson Karl Law made the Motion to accept the Supervisor’s Monthly Report. The Motion was seconded by Councilperson Jennifer Fuller. All in favor. Motion carried.

REVIEW AND APPROVAL OF PREVIOUS MONTH’S MINUTES

Deputy Supervisor D. Joseph Bates made the Motion to approve the Regular Board Meeting Minutes of March 12, 2019. The Motion was seconded by Councilperson Donald Amell. All in favor. Motion carried.

TOWN CLERK’S MONTHLY REPORT

Town Clerk Barbara Darrah gave the following report for the month of March 2019:

There were (7) Dog Licenses for March 2019: 3 spayed females, 3 neutered males and 1 unneutered male for a total of:	\$ 56.00
There were no marriage licenses.	\$ 0.00
There were (5) certified copies of death certificates: Brink	\$ 50.00
There were (4) cemetery plot sales: Hickok	\$ 600.00
Total Revenue Earned	\$ 706.00

Paid to Town Supervisor: \$ 697.00

Paid to NYS Agriculture & Markets: \$ 9.00

WATER AND SEWER BILLING MONTHLY REPORT

The Water and Sewer current receivables due to date are \$ 11,691.06, \$1,904.30 of that balance is late fees. The second quarter billing is almost finalized and bills will be going out at the end of the week. Barbara asked the Town Board members to review the Water and Sewer adjustment requests that were presented at the meeting.

VITAL RECORDS REPORT

The death certificates as of April 17, 2019, they will be done electronically. Training took place on April 2nd, And we are on board for April 17.

OLD BUSINESS

Donald Amell reported the latest update on that state legislation we talk about every month; this is the Safe Water Infrastructure Action Program. It is still stalled in committee, it hasn't moved.

Dean reported he anticipates he will be signing the AT&T contract. The terms is what they were and stands with our attorney. That should be moving this week.

There was nothing else under old business.

NEW BUSINESS

There was no new business.

QUESTIONS OR CONCERNS FROM GUESTS AND STAFF:

Sandy Hayes asked a couple of questions on our Resolutions: On the Water and Sewer Rates Resolution that you turned down: I don't understand what is going on. Are you going to be asking the public if they approve the rates? You guys run the board, why do you go to the public to get their permission to bill them? Maybe I don't know what you are up to. When I was laid up and didn't come to the Board meeting, I had three people call me and two people talk to me when they saw me in town, about how upset they were over the water and sewer rates. What did you table tonight? Are you lowering the rates back?

Dean Montroy: We can.

Sandy Hayes: What was the purpose of the Resolution?

Dean Montroy: Basically, there were three choices put on the table. We were hoping to identify one of those so we could solidify the rates. If we do a customer survey, I don't have a problem with it as long as we would scope it to a few questions rather than "what do you want to see?" In the end, we still have to pay the bills.

Sandy Hayes: That's what I'm getting at. Whether its Highway, or Water and Sewer or whatever, you have to pay the bills, so why do you even give the customers a questionnaire. The bottom line you are going to have to pay the bills no matter what they say.

Joseph Bates: I think we decided we were not going to do the questionnaire; we were going to see what kind of response we would get from the next billing. I think we decided the questionnaire wouldn't do us any good because you were going to get the same response that we did for asking for email addresses to get a due date reminder in order to avoid late fees.

Sandy Hayes: So you are not going to do the questionnaire at all.

Joseph Bates: We are not doing the questionnaire at all. No. The bills are going to stay the same right now.

Sandy Hayes: You are keeping the bills the way they were. If people complain, it (the rates) is unfortunate. But DEC is mandating so much, you really don't have any say, it's not your fault. And, it's only going to get worse.

Sandy Hayes then asked just out of curiosity, who are the new officers of the fire department that you approved? The Resolution was passed on to Sandy Hayes and Dean offered to make him a copy of that Resolution.

Sandy Hayes asked a question to verify the Town apparently didn't get the \$100,000 grant to finish the upstairs of the Town Hall. Sandy explained that back in 2012, there were plans generated by he and Sheridan Swinyer

for renovating upstairs, with estimates for steel stairs, replacing windows, floor plan, and a 200-amp panel box for electric heat. Sandy reported he located all those plans and he gave Dean Montroy two copies.

At some point, Sandy asked that the Board look into those renovations. Sandy continued that the previous plan was going to be based primarily on volunteer labor. The biggest issue was if a volunteer was injured, what is the liability to the town? That was the biggest concern. Sandy hopes that the plan keeps being considered. Dean explained that we as a town could set aside money each year and either piece meal the renovations or put money aside until we had enough to do the renovations or have enough of our share for a grant. That would be something to talk about at budget time. Sandy stated he would like to see it go forward. Dean explained part of the grant that Barb is working on is to build another records room besides the fire-proof room upstairs.

Sandy stated he knew the Board was going into Executive Session for personnel issues. He is hoping the Board would decide on a new Town Supervisor in that session.

Dean reported to the Board that the generator did not kick on automatically on the Wednesday, May 3, in the evening when the power went out. The emergency lights did not come on either. The Board decided to get a couple of estimates from electricians for the cost of repairing the generator.

Danny Delani introduced herself, stating her husband and his business partner are starting the Hex and Hop Brewery across the street and thanked everyone for their support. They are really excited and will be hopefully on track to open in May, depending on the State Liquor Authority. We are looking forward to have everyone over. She also added that if we know of anyone that owns a food truck and wants to park it on their lot, please let them know.

Warrene McCarthy announced we should all thank Dean for his services here at the Town. Dean thanked Warrene.

There were no other questions or concerns.

MOTION FOR EXECUTIVE SESSION:

Deputy Supervisor D. Joseph Bates made the Motion to move into Executive Session for the purpose of discussing personnel issues. The Motion was seconded by Councilperson Law and the Executive session began at 7:48 pm.

MOTION TO END EXECUTIVE SESSION:

Deputy Supervisor D. Joseph Bates made a Motion to end the Executive Session. The Motion was seconded by Councilperson Donald Amell and the Executive session ended at 8:41pm.

MOTION TO ADJOURN:

Deputy Supervisor D. Joseph Bates made a Motion to Adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Donald Amell and the Regular Board Meeting adjourned at 8:42 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.

Barbara J. Darrah
St. Armand Town Clerk

Dated: April 9, 2019