

Town of St. Armand  
Regular Board Meeting  
Tuesday, May 14, 2019  
6:30 PM

*These Meeting Minutes were approved by the Town Board on June 11, 2019.*

A Regular Board Meeting of the Town of St. Armand was held on the above date and time at the Town Hall, Bloomingdale, NY.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Winemiller, Deputy Supervisor D. Joseph Bates, and Councilperson Donald Amell. *A quorum of the Board was in attendance.*

**TOWN EMPLOYEES PRESENT:**

Highway Superintendent Douglas Snickles, Water Superintendent Jeffrey Cotter, Wastewater Superintendent Stanley Ingison, and Town Clerk Barbara Darrah.

**EXCUSED:** Councilperson Jennifer Fuller, Councilperson Karl Law, and Code Enforcement Officer Derrick Martineau were excused from this meeting.

**GUESTS:** Bruce Callaghan, Arnie Charland, Sandy Hayes, Warren McCarthy, John (JP) O'Neil, Larry Snyder, Sheridan Swinyer, Jeffrey Tedford, Susan Willette and guest, all from the community.

Notice was posted regarding the date and time of this meeting.

Supervisor Davina Winemiller called the Meeting to order at 6:30 p.m. and asked all to stand for the Pledge of Allegiance.

Supervisor Winemiller opened the discussion stating she attended a meeting at the HAPEC (Housing Assistance Program of Essex County) with Bruce Misarski and Alicia Bartlett, Allen Jones from ACAP (Adirondack Community Action Program), and Rob Wick from Essex County Planning Department. Winemiller: What we worked on was a grant program for Flat Rate Customers. Currently there are approximately 50 individuals who are charged a flat rate for water and sewer bills. The flat rate cost is 100 gallons per person per day. The bills generated for the flat rate users are substantially higher than the bills for the metered users. This is also cause for concern because the most economically challenged customers are actually paying the highest prices for their water and sewer. Please refer to the St. Armand 2019 Water and Sewer 1<sup>st</sup> and 2<sup>nd</sup> quarter billing data, which indicates the average of a metered user, one person, their average bill is \$173.74. A flat rate user for one person the same is paying \$308.30. As you are all aware, it goes up from there, 2 users, 3 users, etc. It is a disadvantage for those folks who have no meter. My proposal to the group I met with was to create a specific grant program for individuals that own their homes in St. Armand but do not have a meter. The homeowner would apply for the grant. It would not be the town. The user would apply for the grant. The grant funds would do an assessment on the home. They would provide a meter, a reader, insulation, and wood channeling to cover the water and sewer lines.

As we know, their water lines freeze in the wintertime, and they are forced to run their water, that's why they can't afford to have a meter. The grant would pay for the heat tape. It would be the homeowner's responsibility to have the items installed. Under extreme circumstances, there may be grant funds to help those individuals who don't have a friend or family member or the financial means to install those items themselves. This goes along with the October 2018 budget meetings; the Board had determined that meters would be mandated on July 1, 2019. This is my 11<sup>th</sup> day as Town Supervisor and I humbly request that the Board give me until October 15, 2019, so that it gives the summer to get this grant program going and get the meters installed.

Deputy Supervisor D. Joseph Bates stated: I'm good with it. Don't

Councilperson Donald Amell: Yes, the only thing I question, I don't see it on here, is there any income related qualifications on it?

Winemiller: There is income related qualifications. It has not been determined. I met with them on May 9<sup>th</sup>, and I met with Bruce yesterday (May 13<sup>th</sup>), and we have another meeting set up for I believe June 3<sup>rd</sup>, and that is when we are going to hammer out all of the details of it. This is a specific grant program for St. Armand residents to help them get a meter, a reader, and insulation to install those items. So, it's homeowner to HAPEC.

Amell: You understand the concern. The word gets out on something like this and many would say, "Where's mine?"

Winemiller: I understand completely. I do not know what the economic guideline will be. On that note, Don, I will tell you, I put the word out to Jim Dugan, who works for Essex County Department of Public Works and for who many might recall, helped design our Wastewater Treatment Plant. I explained this to Jim. He put me in contact with Supervisor Monty from the Town of Lewis. The Town of Lewis is going through and removing all of their analog meters and readers and they are going to surplus the extras to us.

Amell: Is this what you were talking about Jeff (Cotter)?

Jeff Cotter: We were hoping. Did it go through? (to Winemiller)

Winemiller: I talked to Mr. Monty on Monday. Their project is just starting. I should have an answer next week. As soon as the meters are removed they are going to donate some meters to us. So those, Don, those folks who don't quite meet the economic qualification; we can give them a meter and a reader from the donated items from the Town of Lewis. Okay?

Amell: Yes.

Winemiller: On that note, because you do want to mandate the meters and readers to be installed, I suggest we have a work session for updating the rules and regulations. We need to hash out how we are going to do this exactly. What the carrot and what the stick will be for that. I would like to suggest the 30<sup>th</sup> of this month if that works for you.

Barbara Darrah: That's a Thursday.

Winemiller: At 6:30. Do you think that will work?

Bates: Yes.

Amell: Yes.

Winemiller: That's really good news. I'm really excited about this program. I think that we can really help a lot of people and it will be very good for people who are on flat rate right now.

Supervisor Winemiller moved onto the next agenda item. She reported she had a grant fund meeting on May 9<sup>th</sup>, with Rob Wick, Project Manager for Essex County Planning Department. She continued to say Rob and she have been talking and emailing with Greg Swart, AES, who is currently working on our I&I plan. She was trying to figure out a way to reduce the amount of match that the St. Armand sewer district has to come up with to cover the I&I and to cover the new West Main Street project. (Winemiller referred to the handout entitled "Grant Fund Meeting"). And basically, what it boils down to is a Resolution presented tonight earmarking the \$25,000 CHIPS fund from 2018 and 2019 budget, which was already set aside each year for the West Main Street paving project after the sewer line installation. We need that Resolution in order to move forward to apply for a larger grant fund. What this all boils down to is because we are on a DEC order on consent with our de-chlorination at the Wastewater Treatment Plant, that is approximately an \$812,000 project. But, because of the Order on Consent, that makes us score higher in EFC's eyes for a bigger grant project. So, if we go for a larger grant project, including the West Main Street project and the Vine street project, our match would actually decrease. So, we would be combining the de-chlorination along with the West Main Street, Vine Street projects, and our match would actually go down. If you look at the last page, it breaks down like this:

\$13,000 matching funds for the in-kind services for the I&I study. In-kind services are hands on; IE: highway garage crew helping dig, helping blow out the lines for the I&I Study, etc. \$7,000 matching funds (cash match), so we have to come up with \$7,000 there. Then we would have to come up with \$67,500 for engineering and upfront costs for the West Main Street and Vine Street projects. That is an estimate. So our total cost would drop from \$130,000 that is already being budgeted for down to \$87,500. On the very bottom of the page, if we drop our sewer usage fees to \$14.50 per 1,000 gallons instead of \$18.75 currently, I have a breakdown here of how that would play out. For the 1<sup>st</sup> and 2<sup>nd</sup> quarter billing of 2019, we have collected \$20,500. At the rate of \$14.50 for the 3<sup>rd</sup> and 4<sup>th</sup> quarter billing, we would collect \$7,500. We have \$9,329 in a balance from a closed CDBG Sewer Fund. That is on the Supervisor's report. I spoke with Rob Wick directly about this amount and yes, we can use that. I estimate we would take \$5,171 from the Sewer Fund saving account, then \$15,000 to be collected each year for 2020, 2021, and 2022 to meet the \$87,500. After that the usage rates would go down.

Winemiller: Are there any questions on that? Anyone?

Amell: Did I hear you say you wanted a Resolution on this tonight?

Winemiller: To reduce the rate to \$14.50? Yes.

Amell: There is a lot of math here to digest. I would prefer that the other two (absent board members) would review this as well. I certainly can't digest all that is in here right now. We can just deal with the Resolution when that point comes up and wait until next month.

Winemiller: Actually, it wouldn't have any affect until the next billing, so next month would be fine.

Amell: The \$15,000 for the next three years; it looks as though we are reducing the rate just to raise it back up.

Winemiller: Why? Why would we raise it back up?

Amell: Where is that \$15,000 going to come up from?

Winemiller: From the \$14.50.

Amell: To that point, I need a chance to review the proposal. We don't have to do the math now.

Jeffrey Tedford: What does that do to an average bill? I know in the past Barb did a calculation rate when we initiated the Resolution to lower the rate. How much would it reduce a person with the new model?

Barbara Darrah: At 10,000 gallons, it would be \$145.00. It was \$187.50 down to \$145.00, so it would be \$42.50 a quarter less at the new proposed rate.

Jeff Tedford: So someone's bill that was \$188.00 right now, would go down to \$145.00

Winemiller: For sewer usage fees. If they had water it would be more and it doesn't include the debt services.

Winemiller: So we are going to table this until the next meeting? Any other questions on that?

Tedford: The only other thing Davina, when I was in a meeting a couple months ago, there was some discussion about; I know you are looking at some other options, have you not considered stretching out the time frame?

Winemiller: Well, we can. This proposal is without taking out a ban on any of it. That certainly is an option if we wanted to take out a five-year ban, we could do that. I can get the numbers together for the next board meeting and present that if you all would so desire.

Tedford: I am only speaking for the park and tenants, I know the bills that they were receiving, I don't know what the proposal will do for those bill, but I don't know how they did for the quarter. It's been tough. Most of my tenants have spoken to me about it.

Winemiller: I absolutely agree with you. I will tell you a few things that I have heard since being here every day. I have heard people tell me that they had friends looking to buy a house in Bloomingdale, they will not buy a house in Bloomingdale. I have had people tell me they are going to move. The last thing we want to see happen is an increase in our sewer usage to cause a spiral where our property values decrease and people start moving away. That is not what Bloomingdale is about. Bloomingdale is about family and community. I absolutely agree with you 100%. This proposal, I know that the Board was interested and a lot of people are also interested in not paying interest, so this proposal is based on that. But, it is still a reduction in the price and the Board can look at that at their leisure and look at the numbers. I will certainly put together something with some type of a Ban on there for next time. This proposal is at zero percent interest. Anybody else?

Winemiller: I think it's a good plan. I think it makes sense. We know we have to do that road. We've known it for a few years now. If we go for the bigger grant fund package, it will be better all the way around. It's actually less money out of our pockets to go big. So, that's my proposal.

Tedford: That road is to bring the sewer up to West Main?

Winemiller: Yes. The four corners up Main Street to the "Y" to JP's house.

JP O'Neil: Then, are you doing Vine Street, too?

Winemiller: Vine Street is part of that proposal. I know that the folks on Vine Street and Poplar Street have real problems with their septic systems there. What the proposal would be to add those houses on. It would be two parts. There is a stream there, and we can't go over the stream. So, we would go in this and then in the other side and stop at Benware's and Essex. That is part of that I&I (Inflow and Infiltration) study. The engineering will be done with part of the study fund. The purpose of the study is to reduce our storm water run-off. The plan is to reduce the inflow into the Wastewater Treatment Plant which will decrease costs for treatment and it is more feasible for us to add more people onto the system. Any other questions? There were no other questions.

## HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Douglas Snickles presented the following report to the Board:

### Town of St. Armand Highway Report for the May 14, 2019 Meeting

- 1) All plows are painted.
- 2) The one-ton and 2015 International are fixed.
- 3) We installed a culvert on Trudeau Road for the County. We will be reimbursed for it.
- 4) We started brooming the sand on the roads. We should be done with the village by the end of the week. It is going slow because we are short-handed.

Supervisor Davina Winemiller stated Mr. Stark came in and reported what a great job the Highway crew was doing to clean up the sand and was very grateful. Davina thanked Doug and the Highway crew for their work.

- 5) We need to know what is going to happen with the NYS Route 3 contract soon.
- 6) We need to hire a person to fill Tim's job, and possibly Keith's. (retirement)

Doug Snickles asked what was going on with the state road? Davina stated she received an email stating the contract would be forthcoming and she received a letter requesting signature on vouchers for where to send the money without seeing the contract. Davina stated we should have the contract next week. Doug stated he is holding off on ordering the new truck until we decide if we are continuing with the NYS Route 3 contract.

7) I would like to get going on ordering a new truck. It depends on which way we go with the NYS Route 3 contract. Charlebois offered \$19,000 for our 2004 International and \$34,000 for our 2009 Mack. I think that's low. We might consider trying to sell outright.

8) I wanted to see about putting bigger culverts on Vine Street to help with all the water run-off. After brooming the street noticed culverts are rotted on the bottom.

9) We have been patching potholes and only have a couple of bags of patch left. We might have to order another pallet.

10) Tom Hyde said we could pick up and try his roller to see if it is something we could use. He would give it to us for \$1500 if we wanted it. He is asking \$2600 for retail customers.

Davina asked the Board what their thoughts were? The Board agreed that Doug should try it.

## WATER DEPARTMENT MONTHLY REPORT

Water Superintendent Jeffrey Cotter presented the following report to the Board:

### Town of St. Armand Water Report for the May 14, 2019 Meeting

1. Reprogrammed Reader at 57 River Road - On 4/9/19, I reprogrammed the reader again at 57 River Road. This reader frequently loses its programming. I spoke with the owner and he indicated that he was going to have his reader and meter replaced. I advised him what type of meter to purchase. He will inform me once the new meter is installed.
2. Received a Call from MJ Engineering - On 4/12/19, I received a phone call from MJ Engineering in regards to any information I may have on the Rock Ledge water system. I informed him that I had limited information on that system. I gave him all the information that I had (sewer and water line locations and depths etc...)
3. Replaced Reader at 748 St. Regis Ave - On 4/15/19, I replaced the reader at 748 St. Regis Ave at Barbs request, the reader has not worked for "years". I checked the reader two days after the installation, and the reader now works. Owner should be billed for the new reader install. I provided Barb with the new reading.
4. No Reader at 6 Prospect - On 4/18/19, I checked into a missing reader at 6 Prospect. The owner removed the reader and meter after it had frozen-up this past winter. The residence should be estimated until the meter and reader are replaced. Currently the home is unoccupied.

Jeff Cotter stated they are going to have to be estimated until they get it replaced. It is currently unoccupied. There is no reader, so if he gets an estimate on that, there is no water being used. Davina asked is the water shut off? Jeff replied it is not shut off at the curb stop. Jeff agreed he could shut it off, that way we will know when someone moves in there, because they will have to call us to turn the water back on. Davina stated I'm sure he would rather pay \$25 for the shut off than get the estimated bill. Jeff stated he could do that. Jeff stated he sees him at work and he will talk to him at work.

5. Reader Problem at 12 Union - On 4/24/19, I spoke with the owner at 12 Union Lane about his reader that was not working. He located a broken wire and repaired it himself. I provided Barb with the current reading.
6. Water Turned on at 3 River Road - On 4/25/19, I met with the owner of 3 River Road at his request to turn his water on. He had tried to turn the water on himself but the curb stop would "not turn". Barb and I both informed him that he should not turn the water on himself. I was able to get the curb stop to turn on and I provided Barb with the current reading.
7. 12 Union Broken Curb Stop - On 5/6/19, I received a call from the owner of 12 Union Lane that he had try to "exercise his curb stop valve to prevent it from freezing up" and he broke the valve. I investigated and water was leaking up through the broken curb stop. I informed the owner that it was his responsibility to have the curb stop replaced. He said he would contact Snickles Plumbing to schedule the replacement.
8. Water Sewer Committee Meeting - On 5/6/19, I attended a Water and Sewer Committee meeting at the Town Hall.
9. New Home Coming on 84 Bernard St. - On 5/7/19, I received a call from Allen Latourelle about a new home he was building on 84 Bernard St. He asked about a water service installation and wanted to know where the

water and sewer lines were located. I informed him that we would investigate and get back to him. Is this a Town Road?

Davina stated she thinks it is a paper road. She reported she does have the map. She suggested Jeff stop in and she can show him on the map where it is. Davina stated most of those paper roads are overgrown. She asked Jeff to meet with her after the meeting to further investigate.

10. 94 Rock Ledge Water Problem - On 5/10/19, I met with the owner of 94 Rock Ledge after she reported a high water use for just one person. I checked out her water meter and it was spinning even though all the water was shutoff in the house. The meter was spinning at a rate of 7.25 gallons per hour or approximately 180 gallons of water per day. I advised her to continue to look running water somewhere in the house and to possibly call the Village of Saranac Lake to have them replace the meter to see if that resolves the problem.

11. Monthly Coliform Test came back from Life Science Lab as Negative.

12. Reader at 44 Main St.- On 5/7/19, I read the reader at 44 Main St. at Barbs request. The reader is not working and I am scheduling the replacement of the reader with the owner.

Supervisor Winemiller reported that Tom Benware, Vine St., contacted her and stated his curb stop was paved over and he is considering doing some traveling. He might want to shut the water off and asked if the town could move the curb stop into his yard and not affected by paving issues in the future. Jeff stated he could locate it very easily; it would be more of a job to move it. Davina stated she has Benware's phone number for Jeff.

#### CODE ENFORCEMENT OFFICER'S MONTHLY REPORT:

Code Enforcement Officer Derrick Martineau submitted the following written report to the Board:

##### Town of St. Armand Code Enforcement Report for the May 14, 2019 Meeting

1. Permits issued 2 this month.
2. Answered 33 calls most were code questions and helped getting paperwork for permits.
3. Moose Pond Rd - Some work finally started behind trailer to clean up property. If the owner does not continue at an acceptable rate he knows he will be sent to court without delay.
4. Reynolds property clean-up has begun.
5. Still working on permit for boathouses on Lake Placid. Engineer is getting rest of paperwork to me needed to issue permit.
6. Continuing to file older projects away now that my office is set up with filing cabinets.

I am in serious need for a new computer. And a good camera. My computer now I can only get to function on and off. I would like to get another laptop I believe because I do a lot of paperwork from home and can do reports on site. I have a portable printer I use to print paperwork on site as well.

Right now I use my phone for pictures but prefer to have a camera to date and time stamp pictures.

The Lake Placid boat house project is going to require use of a boat to do inspections this is a very big project with many inspections needing to be done. I have done 3 already with my boat and I am willing to continue to use my boat being part time it makes more sense than trying to coordinate rentals etc. I have priced a few places and it cost approximately \$150 per trip to get to job site. I would be willing to work out a deal with the town either on a per trip or bi-weekly rate that would be unlimited trips to use my boat. If the board would like to come up with an amount, I will look at it. The permit fees will be rather large and will help cover cost of traveling out there.

#### WASTEWATER DEPARTMENT MONTHLY REPORT:

Wastewater Superintendent Stanley Ingison presented the following report to the Board:

##### Summary of last month's activities for the May 14, 2019 Board Meeting

- 1) Did daily collections, testing and recorded data.
- 2) Did daily checks of all systems at the PTB and WWTP and recorded the data.

Stan reported that Davina, Erica, and Barbara were working with him on producing the new Wastewater

Treatment Plant Comprehensive Improvement and Repair Program which is being established to try and work on all the technical issues that we have been having and to assist in the collection system work. Stan handed a copy of the binder to the Board to review, stating it would be updated as things are being done. Supervisor Winemiller reported that last week she and Stan met with Todd Hodgson at the Wastewater Treatment Plant and discussed all the issues that Stan has been having there. They hashed out working on the Comprehensive Repair Program. They are listed in there from first priority to last priority and we actually do have three items that are in the completed repair section from when the binder was started. The binder will give you a really good idea of exactly what has happened and what is being done to repair. It is a working document and if Stan puts anything in he will make copies, they will be forwarded to Todd and if Todd does anything, he will forward to us. It will be a great way for Stan to be able to focus and we will continue to have monthly meetings (Stan, Todd and Davina) to work on these issues. Davina asked if there were any questions on that?

Warrene McCarthy: Stan, when you start doing all this upgrading at the plant, are we going to start running into issues at the Beal's house and my house, as far as odors and noise?

Stan Ingison: We are talking about the work that we did do in the past and because of the new changes and with having some troubles with some of the projects that were done by contractors at the time, we are having some ongoing things that we are trying to work on. So, it's really, right now, it's nothing new that is being done, it is just trying to correct issues with some of the things put in a couple of years ago.

McCarthy: Okay. But you are being mandated to do this....is that going to affect us?

Ingison: So, you are probably referring to the disinfection project that we are going with, which has been moved back until 2022. And, we don't have all the engineering, I don't think it is going to be too much. It is a smaller project and we will be bringing in equipment. It will be less than what it was a couple of years ago.

Winemiller: There will definitely be more traffic and more activity down there, when the equipment is being installed, but as far as odor and things for your house, you shouldn't have any of that.

McCarthy: That's what we were worried about. The odor and the noise was obnoxious.

There were no other questions for Stan.

3) Wrote up the DEC monthly operating report and the discharge monitoring report and submitted them digitally.

4) Did weekly generator checks.

5) Did weekly greasing of the paddle wheel drive and clarifier drives.

6) I did the weekly flexing of all the aeration diffusers.

7) I worked with Davina, Erica and Barbara putting together the beginning of the St. Armand Wastewater Department Comprehensive Improvement and Repair Program.

8) The above program has been established to mend continued technical issues recently upgraded wastewater treatment facility, including the new pre-treatment building, and to address needed renovations and maintenance issues to the collection system including the lift stations & sewer mains, lateral hookups and manholes. There were no other questions for Stan.

## RESOLUTIONS # 28 AND #'S 46 - 51

RESOLUTION # 28 was tabled for review in conjunction with the Grant Meeting Proposal Resolution for the June 11, 2019 Board Meeting.

RESOLUTION # 46 OF 2019

ROCKLEDGE WATER DISTRICT PROJECT  
NO. 1075.01 BY MJ ENGINEERING AND LAND  
SURVEYING, PC ("MJ") PROPOSAL FOR  
ADDITIONAL UTILITY DESIGNATIONS

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand awarded MJ Engineering the contract for the original Rockledge Water District Preliminary Engineering Report, Project # P-1004-2019, and

WHEREAS, MJ Engineering and Land Surveying, PC (MJ) submitted a new proposal for services associated with additional utility designations for the project, based on the Project Understanding stating limited mark out of the existing water infrastructure in the Rockledge Water District was recently completed by the Village of Saranac Lake Department of Public Works, and

WHEREAS, no record survey mapping of the existing water main was available for the Village's use for the mark out, and no subsurface utility locating measures (i.e. ground penetrating radar) were used for the mark outs, making the accuracy of the mark outs uncertain, and

WHEREAS, to verify the below-grade location of the existing water main infrastructure (i.e. pipes, valves) for preparation of an accurate site survey, further utility investigation is required by a third-party utility locator, and

WHEREAS, MJ submitted a letter of proposal dated May 7, 2019, to complete the addition utility designation using a sub-consultant (SUI) to identify, trace and mark the location of existing water mains within the bounds of the roads in the water district with pain marks or flags and then surveyed and mapped. MJ proposes to complete the above-listed services for the lump sum fee of \$5,190.00, invoiced on a monthly basis based upon a percentage of the completed work. The fee assumes there are no significant changes resulting from decisions, conditions and/or events beyond MJ's control.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand has reviewed the proposal letter of agreement submitted by MJ Engineering and Land Surveying, PC, and authorizes the Town Supervisor to sign the agreement of Authorization to Proceed allowing MJ Engineering to proceed with the scope of services described in the agreement, and in accordance with the General Terms and Conditions of the contract.

This Resolution was duly seconded by Donald Amell and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	ABSENT
Councilperson Karl Law	ABSENT

Dated: May 14, 2019

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 47 OF 2019

**AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN  
THE CONTRACT FOR SHARED HIGHWAY SERVICES  
AGREEMENT WITH THE TOWN OF FRANKLIN**

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand and the Town of Franklin wish to share services with the highway department heads in other municipalities who possess similar authorization for borrowing or lending of materials and supplies and the exchanging, leasing renting or maintaining of machinery and equipment, including operators thereof, for the purpose of aiding the highway department heard in the performance of his duties and provide a cost savings by maximizing the effective utilization of both parties' resources and

WHEREAS, all municipalities, including the Town of St. Armand have the power and authority to contract with other municipalities for the purpose of renting, leasing, exchanging, borrowing or maintaining of machinery and equipment, with or without operators; and

WHEREAS, all municipalities, including the Town of St. Armand, have the power and authority to borrow or lend materials and supplies to other municipalities: and

WHEREAS, it is hereby determined that the Town of St. Armand and other municipalities have machinery and equipment which is not used during certain periods; and

WHEREAS, it is determined that the Town of St. Armand and other municipalities often have materials and supplies on hand which are not immediately needed; and

WHEREAS it is hereby determined that by renting, borrowing, exchanging, leasing or maintaining highway machinery and equipment and the borrowing or lending of materials and supplies, the Town of St. Armand and other municipalities may avoid then necessity of purchasing certain needed highway machinery and equipment

and the purchasing, or storing, of a large inventory of certain extra materials and supplies, thereby saving money for the taxpayers; and

WHEREAS, it is recognized and determined, from a practical working arrangement, that no program of borrowing, exchanging, leasing, renting or maintaining of highway machinery and equipment or borrowing or lending of materials can be successful if each individual arrangement or agreement must receive prior approval by the Town Board and the governing board of each of the other municipalities which may be parties to such agreements, since such agreements must often be made on short notice and at times when governing boards are not in session; and

WHEREAS, it is incumbent upon each municipality to design a simple method whereby materials, supplies, equipment and machinery, including the operators thereof, may be obtained or maintained with a minimum of paperwork and inconvenience and with a swift approval process; and

WHEREAS, it is the intent of the Town of St. Armand Town Board to give the Highway Superintendent the authority to enter into renting, exchanging, borrowing, lending or maintaining arrangements with the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Town Board prior to the making of each individual arrangement; and

WHEREAS, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, and will grant the person holding the position comparable to that of the head of the highway department in each of those other municipalities the authority to make similar arrangements; and

WHEREAS, it is hereby determined that it will be in the best interests of the Town of St. Armand to be a party to such shared services arrangements.

NOW THEREFORE, BE IT RESOLVED that the Town Supervisor of the Town of St. Armand is hereby authorized to sign the following contract with the Town of Franklin on behalf of the Town:

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	ABSENT
Councilperson Karl Law	ABSENT

Dated: May 14, 2019

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 48 OF 2019

AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN  
THE CONTRACT FOR SHARED HIGHWAY SERVICES  
AGREEMENT WITH THE TOWN OF SANTA CLARA

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand and the Town of Santa Clara wish to share services with the highway department heads in other municipalities who possess similar authorization for borrowing or lending of materials and supplies and the exchanging, leasing renting or maintaining of machinery and equipment, including operators thereof, for the purpose of aiding the highway department heard in the performance of his duties and provide a cost savings by maximizing the effective utilization of both parties' resources and

WHEREAS, all municipalities, including the Town of St. Armand have the power and authority to contract with other municipalities for the purpose of renting, leasing, exchanging, borrowing or maintaining of machinery and equipment, with or without operators; and

WHEREAS, all municipalities, including the Town of St. Armand, have the power and authority to borrow or

lend materials and supplies to other municipalities: and

WHEREAS, it is hereby determined that the Town of St. Armand and other municipalities have machinery and equipment which is not used during certain periods; and

WHEREAS, it is determined that the Town of St. Armand and other municipalities often have materials and supplies on hand which are not immediately needed; and

WHEREAS it is hereby determined that by renting, borrowing, exchanging, leasing or maintaining highway machinery and equipment and the borrowing or lending of materials and supplies, the Town of St. Armand and other municipalities may avoid then necessity of purchasing certain needed highway machinery and equipment and the purchasing, or storing, of a large inventory of certain extra materials and supplies, thereby saving money for the taxpayers; and

WHEREAS, it is recognized and determined, from a practical working arrangement, that no program of borrowing, exchanging, leasing, renting or maintaining of highway machinery and equipment or borrowing or lending of materials can be successful if each individual arrangement or agreement must receive prior approval by the Town Board and the governing board of each of the other municipalities which may be parties to such agreements, since such agreements must often be made on short notice and at times when governing boards are not in session; and

WHEREAS, it is incumbent upon each municipality to design a simple method whereby materials, supplies, equipment and machinery, including the operators thereof, may be obtained or maintained with a minimum of paperwork and inconvenience and with a swift approval process; and

WHEREAS, it is the intent of the Town of St. Armand Town Board to give the Highway Superintendent the authority to enter into renting, exchanging, borrowing, lending or maintaining arrangements with the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Town Board prior to the making of each individual arrangement; and

WHEREAS, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, and will grant the person holding the position comparable to that of the head of the highway department in each of those other municipalities the authority to make similar arrangements; and

WHEREAS, it is hereby determined that it will be in the best interests of the Town of St. Armand to be a party to such shared services arrangements.

NOW THEREFORE, BE IT RESOLVED that the Town Supervisor of the Town of St. Armand is hereby authorized to sign the following contract with the Town of Santa Clara on behalf of the Town:

This Resolution was duly seconded by Councilperson Donald Amell and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	ABSENT
Councilperson Karl Law	ABSENT

Dated: May 14, 2019

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 49 OF 2019

TOWN OF ST. ARMAND INSURANCE  
REQUIREMENTS FOR CONTRACTORS,  
SUBCONTRACTORS, PLUMBERS,  
ELECTRICIANS, ETC.

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand's Liability Insurance is carried through Ayers Insurance, Saranac Lake, NY, and

WHEREAS, Robert Reyell, Agent of Ayres Insurance, contacted the Town Supervisor regarding the Town of St. Armand's insurance requirements regarding Workers' Compensation,

LET IT BE RESOLVLED that any persons hired by the Town to perform contract work to include contractors, subcontractors, plumbers, electricians, etc. shall procure and maintain Workers' Compensation for their own employees during the entire term of the work and/or contract except in the event the contractor, subcontractor, plumber, electrician, etc., has no employees and is exempt by law from having such insurance coverage, then the contractor may provide an exemption statement.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	ABSENT
Councilperson Karl Law	ABSENT

Dated: May 14, 2019

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 50 OF 2019

RESOLUTION OF APPRECIATION FOR  
TOWN SUPERVISOR DEAN MONTROY

Supervisor Davina Winemiller, who moved its adoption, offered the following Resolution:

WHEREAS, it is always a privilege to honor an individual who possesses the rare characteristics of leadership and commitment to the public good, and who is willing to devote their time and energy to the conduct of responsible government; and

WHEREAS, effective government depends upon those individuals who dedicate their time and talent to Public Service; and

WHEREAS, Dean Montroy is such an individual and has ably served as the Supervisor of the Town of St. Armand, and on the Essex County Board of Supervisors from January 1, 2018 – May 3, 2019, and

WHEREAS, Supervisor Montroy has been accessible to his constituents, both on the Town and County Levels, has listened to their concerns and sought to address their needs; and

WHEREAS, Supervisor Montroy responsibly pursued and initiated many grants to assist the Town's financial endeavors for improvements in several areas: the New York State DEC Disinfection Grant (Wastewater), the Lake Champlain Basin Program mapping project (Wastewater), the NYS EFC Engineering I&I Study Grant (Inflow and Infiltration groundwater/storm water), the Essex County Municipal Restructuring Fund (County-wide Engineering Planning Grant-Rockledge Water District), the Development Authority of NYS Sidewalk Replacement Grant (sidewalk replacement), and the NYSERDA Clean Energy Solar Benchmarking Grant (Street Lighting Municipal Ownership), and

WHEREAS, Supervisor Montroy responsibly sought agreements for shared Highway services to include the towns of: Tupper Lake, Brighton, Harrietstown, Bombay, and the Village of Saranac Lake, along with facilitating a lease agreement with AT&T for a cell tower in our town, and

WHEREAS, Supervisor Montroy not only executed the duties of Supervisor for the Town of St. Armand in an exemplary and professional manner, but he performed the tasks of laborer in the office renovations of Town Hall building, above-and-beyond what is normally asked of a Town Supervisor;

THEREFORE, LET IT BE RESOLVED, that the Board of the Town of St. Armand, hereby extends its sincere gratitude and appreciation on behalf of the Constituents of the Town of St. Armand to Supervisor Dean Montroy, wishing him the best in his future endeavors.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
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Deputy Supervisor D. Joseph Bates	AYE
Councilman Donald Amell	AYE
Councilman Jennifer Fuller	ABSENT
Councilman Karl Law	ABSENT

May 14, 2019

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 51 OF 2019

TOWN OF ST. ARMAND TOWN BOARD  
EARMARKING THE 2018 AND 2019 CHIPS  
FUNDS TO USE AS MATCHING FUNDS  
FOR THE RECONSTRUCTION PROJECT  
OF WEST MAIN STREET, BLOOMINGDALE

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, the mission of the Town Board is to in part, provide safe and properly designed and constructed roads, sidewalks, storm systems, sanitary sewer systems, and water systems, and

WHEREAS, the Town plans to begin design improvements to portions of Main Street, constructed roads, sidewalks, storm systems, sanitary sewer systems, and water systems, and

WHEREAS, the Town of St. Armand is seeking New York State and Federal grant funds to help offset costs to Town residents, and

WHEREAS, the Town can earmark \$25,000 in each of 2018 and 2019 CHIPS funds for the purposes of contributing matching funds to the project in accordance with New York State Office of Community Renewal requirements,

THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand specifically earmarks Such funds for the purpose of contributing the reconstruction of Main Street.

This Resolution was duly seconded by Councilperson Donald Amell and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	ABSENT
Councilperson Karl Law	ABSENT

Dated: May 14, 2019

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Barbara J. Darrah  
St. Armand Town Clerk

**MOTION TO PAY MONTHLY BILLS**

The payment abstracts for May 2019 were presented for the Board's approval as follows:

General Vouchers # 107 - # 147 in the amount of \$ 27,365.84  
Trust and Agency Fund Vouchers # 6 - # 7 in the amount of \$ 240.35  
Highway Vouchers # 70 - # 90 in the amount of \$ 17,143.06  
Highway Outside Voucher # 6 in the amount of \$ 10,208.89  
Water and Sewer Vouchers # 55 - # 73 in the amount of \$ 15,403.20  
B Fund Vouchers - None

Deputy Supervisor D. Joseph Bates made the motion to approve payment of this month's bills; the motion was seconded by Councilperson Donald Amell. A Roll Call Vote was as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	ABSENT

All in favor. Motion carried.

Dated: May 14, 2019

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Barbara J. Darrah,  
St. Armand Town Clerk

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Winemiller presented the Supervisor’s Monthly Report for April 2019 to the Board, reporting that Town Accountant Tina Moody emailed the entire body of the report to the individual Board members. Councilperson Donald Amell made the Motion to accept the Supervisor’s Monthly Report. The Motion was seconded by Deputy Supervisor D. Joseph Bates. All in favor. Motion carried.

REVIEW AND MOTION TO APPROVE OF PREVIOUS MONTH’S MINUTES

Councilperson Donald Amell made the Motion to approve the Regular Board Meeting Minutes of April 9, 2019 and the Special Board Meeting Minutes of May 2, 2019. The Motion was seconded by Deputy Supervisor D. Joseph Bates. All in favor. Motion carried.

TOWN CLERK’S MONTHLY REPORT

Town Clerk Barbara Darrah gave the following report for the month of April 2019:

There were (13) Dog Licenses for April 2019: 11 spayed females, 2 neutered males and 1 unneutered male for a total of:	\$ 105.00
There was one certified copy of marriage	\$ 10.00
Total Revenue Earned	\$ 115.00

Paid to Town Supervisor: \$ 99.00

Paid to NYS Agriculture & Markets: \$ 16.00

WATER AND SEWER BILLING MONTHLY REPORT:

The Water and Sewer Receivables as of May 13<sup>th</sup> was \$ 28,106.74. Late Fees of \$2,758.32 were applied on May 14<sup>th</sup>, 2019 making the total of Receivables \$30,865.06. In the Board Member’s packets there is an account of unpaid balances, listing the customers and what their unpaid balances are. Barbara reported the unpaid balances are almost a year’s worth of unpaid balances. The amount is normally what we would be looking at in November. Last quarter’s Receivables were \$11,000 +, and this quarter it is \$17,000 + more. Barbara also asked the Board if we were going to continue the practice this quarter of water shut-offs for unpaid balances. This is the time of year that we usually begin water shut-offs.

Winemiller: Don’t you normally send the late notices before?

Darrah: Yes.

Winemiller: So we wouldn’t be deciding on shutting any water off tonight?

Darrah: No. But we need to know because they only have 10 days. Those late days will go out either tomorrow or Thursday. Actually, we don’t even have a time frame; it’s just due.

Winemiller: Right.

Darrah: Even if it’s not \$28,000, we need to know if we going to go ahead with it.

Winemiller: Right. What do you think? (To the Board).

Amell: I don’t see any reason to change the Regulations.

Bates: Continue as is. Yes.

Winemiller: Well, there you go.

Winemiller: Any questions on this?

Jeff Tedford: So, it was \$17,000 this past quarter that is unpaid?

Darrah: Correct.

Tedford: And it was \$11,000 from the quarter before?

Darrah: Correct.

Larry Snyder: You don't shut the water off if someone doesn't pay their bill?

Winemiller: No, that is what we were just talking about.

Snyder: So you are going to or not going to?

Winemiller: Well, at this point the next step would be to send out the late notices and you (to Darrah) said the late notices, they get 10 days to pay.

Darrah: It is not official. It is not in our Regulations. It is due now. We wait for them to receive the bills, give them time to pay it and get it back to us; it averages out to 10 days, but there is nothing in our regulations that says we are allowing 10 days.

Winemiller: Right. Okay. There you have it. So, they have to get them paid.

Snyder: Because it usually ends up in the end a lot of them that don't get paid come November goes on the landowner, and then the landowner goes banging on doors trying to collect money that should have been shut off before then. Sometimes it does get a little carried away. Usually, it's pretty decent if you can keep up with it, but there are some outrageous amounts that get hit on the taxes. They used to be shut off.

Winemiller: They will be shut off. We give the late notice, and give them a little time to pay.

Arnie Charland: With the increase in the water bill will you work with the people if they don't have all the money? I am on unemployment and with the water bill I am just barely living.

Winemiller: That is not the way it is anymore. And, the reason for that has nothing to do with the Town, it has everything to do with the NYS Comptroller. After the audit in 2017, we had policies in writing and then the unwritten rules, where we would try to work with people, but that is what the Comptroller dinged the Town on because we were not following our own written rules. We were bending the rules to try to help folks and work with them and that our rules state, "If you don't pay your water.....So, the last thing we want to do is be in non-compliance with the Comptroller with our own rules and regulations and have to pay a fine.

Tedford: What was the number last year in comparison, any idea?

Darrah: About \$11,000-\$12,000. That is normal for a quarter.

Winemiller: I know it is very painful, the way the rates are right now.

Tedford: Just one last comment. I know the whole Board is not here tonight, but I know you (Board members present) are on board; I hope the rest of the Board is, that this thing will spiral as you indicated with properties and people leaving. Because, I had one of my tenants mention that they are leaving because it's not worth it to live in a mobile home for what they are paying. They are paying more than lot rent for their water and sewer.

Snyder: In two years mine went from \$149 to \$626. I had a leak once, to pay \$625.00 for water, it's cheaper for me to move my trailer.

Winemiller: I am committed to getting our rates down. I am going after every grant penny to assist with lowering the rates and improving the infrastructure.

## VITAL RECORD REPORT

Barbara Darrah announced that Nancy Heath was appointed and accepted the role of Deputy Town Clerk and Deputy Vitals Registrar effective May 3<sup>rd</sup>, 2019. Davina Winemiller previously served in this position, however with the appointment of Davina as Town Supervisor, a new appointee needed to be selected.

## OLD BUSINESS:

Supervisor Winemiller reported the emergency lights and exit signs on both ends of the Town Hall are not working. She is getting two estimates to repair. We did get an estimate on the generator repair from Greggor's for \$300, which includes oil filter, antifreeze and battery check. When the power went out last month, the generator did not kick on. Greggor is going to look at that and see what the problem is. The Board approved the generator maintenance service. They asked for another estimate when he determines what is needed for repairs.

## NEW BUSINESS:

Supervisor Winemiller explained the ANCA Energy audit held at the Harrietstown Town Hall. This was an aggregation meeting, to include North Country Community College, Adirondack Medical Center, etc. By getting together and having building owners with large buildings, we could get energy audits done on the Town Hall and the Highway garage at a reduced rate by entering into the aggregation. The Board determined to look at this during October's budget work sessions.

Board members were previously emailed draft Rules and Regulations updates for the Brookside Cemetery. Previously, there was nothing in them about cremation remains/urn burials. Brendon Keough spoke with Davina and suggested that there should definitely be language in the Rules and Regulations regarding stones, monuments and no more than six cremains in one plot. The updated Rules and Regulations have diagrams and examples. Although Deputy Supervisor Bates and Councilperson Amell had no issue with it, they asked that we table this item until the rest of the Board members were in attendance.

Winemiller reported there is a roof leak in the Town Hall, describing a bucket upstairs to collect dripping water. We do have \$40,000 in the Capital Project Fund for untold repairs. The Board agreed the Supervisor could seek an estimate on that repair.

The NYS Justice Court representative came to visit Judge Niederbuhl and Supervisor Winemiller regarding grant funds for the justice court. The representative said if we were to have an audit we would be in serious violation. We have known for years that the court was not in compliance. He made some suggestions that we can apply for up to \$30,000 in grant funds. I believe the suggestions that he made would probably be under \$15,000. He said it was a very good possibility that we would get those funds to pay for the changes. The first item would be the judge's exit through the hallway behind his closet. The second item would be to build a judge's bench built in the Boardroom with wheels for mobility due to voting. Supervisor Winemiller stated the grant is not open until July 1, 2019, and she will prepare a formal document.

Keith Bordeau has decided to retire as of July 31, 2019. Winemiller stated we need to place an ad to hire a highway replacement. The applications would be due on May 29<sup>th</sup>, and when the Board meets for the Water and Sewer Work Session, they could go into Executive Session afterward to go over the applications.

Warrene McCarthy stated she had a question: The Town Board hires for the Highway Department, Dougie doesn't hire?

Winemiller: Well, Doug obviously makes recommendation of who he would like.

Doug Snickles: I would like a little more say in this one, definitely. Actually, we should be hiring for Tim right now, to fill his position, not wait for Keith's retirement.

Winemiller: Right. That is why I'm saying, we have to do it now, is the point. Definitely, Doug makes his recommendation to the Board and then it goes from there.

Along these same lines, at a couple of committee meetings we have talked about hiring a summer ground crew. This would be at least two part-time positions. They would be paid \$12.50 per hour and work 35 hours a week for 10 weeks. They would help with mowing, weed whacking, painting fire hydrants, cleaning upstairs, steps need to be painted, etc.

Councilperson Amell: Do we have enough budgeted for this?

Winemiller: We do. We have \$13,485.00 remaining and for three crewmembers, 35 hours a week at \$12.50/hour, would be \$13,125.

Deputy Supervisor Bates: But we're only doing two.

Winemiller: Well, I want three.

Amell: What do you want Doug? Two, three? I'm thinking of all the projects we have.

Doug: Definitely two.

Amell: Why don't we start with two this year.

Bates: Yes, start with two.

Winemiller: We are not going to pay \$450 to put this in the Enterprise. This would go on the firehouse sign. Just like the Youth Commission one. It will scroll, so the local folks will see it.

Bates: I see we have driver's license preferred. So, they will be driving town vehicles?

Winemiller: I don't know if they will be driving town vehicles, but the reason Doug wanted that language in there was if he wanted to send them off mowing somewhere.

Bates: With a town vehicle, right?

Doug: Yes.

Bates: So, are you going to put drug testing in there also? At least for hire. Not random.

Warrene McCarthy: I have a question. Why can't some of these people that are on public assistance take and do this job?

Winemiller: There is absolutely no reason that they couldn't, Warrene.

Larry Snyder: They have done that in the past. Ten to fifteen years ago, they came to the town, cleaned the village, swept sidewalks, 10 hours a month, whatever it was, for their food stamps.

Winemiller: There is no age limit. We are not saying it has to be a high school kid. If a 50 or 75-year-old guy wants to apply, they are welcome to apply.

McCarthy: No, what I'm asking is this. If someone is getting public assistance, why can't they, without getting paid, why can't that be part of getting public assistance.

Winemiller: I think that was outlawed.

The discussion participants agreed that is against the law.

Jeff Tedford: We use the Department of Labor website which is free.

JP O'Neil: Up at BOCES they have that conservation class and they are mechanically inclined.

Winemiller: That's what we were thinking to send a Fax to Mr. Brockway. It also says St. Armand preferred, but not required, so if we get kids from Gabriels or Franklin, that would be okay, too. So, we are going with the two? The Board agreed to two.

Winemiller: Anything else on the summer crew? There were no other questions.

#### QUESTIONS OR CONCERNS FROM GUESTS AND STAFF:

Susan Willette, community guest asked for an update on the status of what is happening on Moose Pond Road. Supervisor Winemiller responded that she spoke with Code Enforcement Officer Derrick Martineau. He reported to Supervisor Winemiller that he is proceeding with the residence and that the residents have moved some items and he is moving forward with that. Susan Willette continued to report on several issues that continue to be problematic and some of them have been problematic for several years. She asked why can't anybody enforce the laws? She stated she and her neighbors are ready to go to the media and the Department of State. Supervisor Winemiller reported she would speak with Martineau again. The discussion participants agreed enforcement takes time.

There were no other questions.

#### MOTION FOR EXECUTIVE SESSION:

Supervisor Winemiller asked for a motion to go into Executive Session:

Deputy Supervisor D. Joseph Bates made the Motion to move into Executive Session for the purpose of discussing personnel issues. The Motion was seconded by Councilperson Donald Amell and the Executive session began at 8:08 pm.

#### MOTION TO END EXECUTIVE SESSION:

Deputy Supervisor D. Joseph Bates made a Motion to end the Executive Session. The Motion was seconded by Councilperson Donald Amell and the Executive session ended at 8:51pm.

#### MOTION TO ADJOURN:

Deputy Supervisor D. Joseph Bates made a Motion to Adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Donald Amell and the Regular Board Meeting adjourned at 8:53 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.

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Barbara J. Darrah  
St. Armand Town Clerk

Dated: May 14, 2019